



## **Action Set Installation Instructions**

### **For Photoshop Elements 11-15**

There is more than one way to install Photoshop actions. The method requiring the least amount of effort is the simple 'double-click the .atn file' method, but once you restart your computer, the actions have a tendency to disappear.

The best way to load your actions (and get them to 'stick') is to follow these seven easy steps:

1. Save your actions in an easy to find location on your computer.
2. Open Photoshop and make sure you are in **Expert** mode.
3. Go to the actions palette. If the actions palette is not visible, go to 'Window', and then click 'Actions' in the dropdown.
4. In the top right corner of the actions palette, click on the small box containing an upside down triangle and 4 horizontal lines.
5. From the drop down menu, select 'Load Actions'.
6. When the pop-up box appears, navigate your way back to the location where you saved the actions folder. Inside the actions folder, select the file ending in .atn – then click 'Open'.
7. The actions are now loaded into the actions palette.

**Note:** Remember to back up the action files and overlays on an external storage device.